

THE WALLET - 10 MINUTE SHORT - SCHEDULE

Complete	Date	Objective	Cost
<input type="checkbox"/>		JULY OBJECTIVES	
<input checked="" type="checkbox"/>	Wed, Jul 23, 2014	Complete audition video letters for the three principal roles for IMDb candidates and Seattle candidates from IMDb.	
<input checked="" type="checkbox"/>	Thu, Jul 24, 2014	Review the audition letters. Ensure they are consistent with each other, complete, and correct. Send for the three roles for IMDb.	
<input checked="" type="checkbox"/>	Thu, Jul 24, 2014	Contact banks to secure a bank exterior location.	
<input checked="" type="checkbox"/>	Thu, Jul 24, 2014	Complete the team list (TheWalletShort_Team.rtf) including name, team role, phone, email.	
<input checked="" type="checkbox"/>	Fri, Jul 25, 2014	Generate a list of addresses of apartment buildings in Kirkland and contact their managers for empty one.	
<input type="checkbox"/>	Sun, Jul 27, 2014	Scout Costco location - take photos and write notes.	
<input type="checkbox"/>	Wed, Jul 30, 2014	Complete storyboards.	
<input type="checkbox"/>		AUGUST OBJECTIVES	
<input type="checkbox"/>	Sat, Aug 2, 2014	Scout bank location - look for street and park bench; take photos and write notes.	
<input type="checkbox"/>	Sat, Aug 2, 2014	Scout apartment location - look for street and park bench; take photos and write notes.	
<input type="checkbox"/>	Sun, Aug 3, 2014	Assemble the package for the production crew.	
<input type="checkbox"/>	Mon, Aug 4, 2014	Call or visit apartment buildings in Kirkland to contact their managers for a apartment we can use as Gina's empty apartment.	
<input type="checkbox"/>	Mon, Aug 4, 2014	Contact Todd Pietzcsch at BECU to determine if we can use it as a location. Call Sughey Olizares at US Bank. 425-827-4661	
<input type="checkbox"/>	Tue, Aug 5, 2014	Write cinematographer videographer contract.	
<input type="checkbox"/>	Tue, Aug 5, 2014	Fill out, sign, and send the Costco release agreement.	
<input type="checkbox"/>	Wed, Aug 6, 2014	If needed, write other production contracts.	
<input type="checkbox"/>	Sat, Aug 9, 2014	Complete shot list.	
<input type="checkbox"/>	Sun, Aug 10, 2014	Write first principal actor contract.	
<input type="checkbox"/>	Mon, Aug 11, 2014	Write the two remaining principal actor contracts using first as template.	
<input type="checkbox"/>	Sat, Aug 16, 2014	Complete overheads.	
<input type="checkbox"/>	Sun, Aug 17, 2014	Assemble the package for the principal role candidates.	
<input type="checkbox"/>	Tue, Aug 19, 2014	Find and secure space for rehearsals, e.g., Studio East, Marty Eagleson.	
<input type="checkbox"/>	Wed, Aug 20, 2014	Write list for the production kit, e.g., bottled water, batteries, duct tape, and so on.	\$200.00
<input type="checkbox"/>	Sat, Aug 23, 2014	Review audition videos of principal role candidates and select principal actors.	
<input type="checkbox"/>	Tue, Aug 26, 2014	Send contracts to principal actors.	
<input type="checkbox"/>	Tue, Aug 26, 2014	Send each member of the production crew their package.	
<input type="checkbox"/>	Wed, Aug 27, 2014	Talk to composer about specific music needed and scheduling.	
<input type="checkbox"/>	Thu, Aug 28, 2014	Submit local casting call for supporting roles, e.g., skateboarder, clerk.	
<input type="checkbox"/>	Sat, Aug 30, 2014	Write and send contract to composer.	
<input type="checkbox"/>	Sun, Aug 31, 2014	Talk to Toni about the budget and schedule for the food service: bagel breakfast, lunch, meatball dinner. Ask Ally also - medic.	
<input type="checkbox"/>		SEPTEMBER OBJECTIVES	
<input type="checkbox"/>	Wed, Sep 3, 2014	Find and secure a location that can be used for Ray's office, e.g., an office at AT&T or a school room at high school or ???	
<input type="checkbox"/>	Thu, Sep 4, 2014	Write check and fill out, sign, and send production insurance.	\$500.00
<input type="checkbox"/>	Fri, Sep 5, 2014	Talk to animator about opening titles and closing credits needed and scheduling.	
<input type="checkbox"/>	Sat, Sep 6, 2014	Review supporting actors' submissions and select them.	
<input type="checkbox"/>	Sat, Sep 6, 2014	Assemble production kit to be used on the shooting days.	
<input type="checkbox"/>	Sun, Sep 7, 2014	Send offers to supporting actors, e.g., skateboarder, clerk.	
<input type="checkbox"/>	Mon, Sep 8, 2014	Assemble the Team Package: schedule, script, lined script, overheads, storyboards.	
<input type="checkbox"/>	Tue, Sep 9, 2014	Send personalized Team Package to members of the team, i.e., all cast and crew with cover letter of their specifics.	
<input type="checkbox"/>	Wed, Sep 10, 2014	Do table read and rehearsal with actors and possibly production crew to work out problems.	
<input type="checkbox"/>	Sat, Sep 13, 2014	Do rehearsal with actors and production crew to work out blocking.	
<input type="checkbox"/>	Sun, Sep 14, 2014	BUY PROP: two identical plain brown wallets.	
<input type="checkbox"/>	Mon, Sep 15, 2014	CREATE PROP: the newspaper ad for \$50 pair of shoes.	
<input type="checkbox"/>	Wed, Sep 17, 2014	CREATE or BUY COSTUME ITEM: beat up, holey dress shoes.	
<input type="checkbox"/>	Wed, Sep 17, 2014	Adjust storyboard panels as needed with scouting information.	
<input type="checkbox"/>	Thu, Sep 18, 2014	PREPRODUCTION MEETING 1: at our house to introduce team and get familiar with the script and locations.	
<input type="checkbox"/>		OCTOBER OBJECTIVES	
<input type="checkbox"/>	Wed, Oct 1, 2014	Complete, sign, and send filming permit for bank with city of Kirkland.	\$320.00
<input type="checkbox"/>	Wed, Oct 1, 2014	PREPRODUCTION MEETING 2: at our house to step through everyone's tasks on the day of the shoot.	
<input type="checkbox"/>	Tue, Oct 7, 2014	Schedule any prop or food items that need to be scheduled ahead of time.	
<input type="checkbox"/>	Thu, Oct 9, 2014	RENT PROP: hot dog cart: http://partyhoppers.net/concession_equipment.php .	\$200.00
<input type="checkbox"/>	Tue, Oct 14, 2014	Pay cinematographer and his crew first half of fee.	\$1,225.00
<input type="checkbox"/>	Tue, Oct 14, 2014	Pick up any prop or food that was scheduled ahead of time.	\$350.00
<input type="checkbox"/>	Wed, Oct 15, 2014	SHOOT DAY 1: Costco, bank, apartment building.	
<input type="checkbox"/>	Thu, Oct 16, 2014	SHOOT DAY 2: Missed locations, if any, and pickups.	
<input type="checkbox"/>	Fri, Oct 17, 2014	SHOOT DAY 3: Only if necessary.	
<input type="checkbox"/>	Fri, Oct 17, 2014	Pay cinematographer and his crew second half if fee.	\$1,225.00
<input type="checkbox"/>	Wed, Oct 22, 2014	Expand plan for editing, music, credits into specific scheduled objectives.	
<input type="checkbox"/>		NOVEMBER OBJECTIVES	
<input type="checkbox"/>	Sat, Nov 1, 2014	Expand Plan for marketing and distribution into specific scheduled objectives.	
		Total	\$4,020.00